

PASBO Board Member Position Description

Position: PASBO Board Member

Job Purpose: Define the high-level strategy for the association, ensure operations advance association mission, and maintain financial and operational accountability of the association.

Essential Responsibilities:

- Demonstrate understanding of and adherence to the PASBO core values, mission, vision, bylaws, and policies
- Develop, define, and set the strategic goals and direction of the association based on the needs and expectations of members
- Develop, define, adjust, and enforce the policies that govern the association's operations to advance the association's mission and vision
- Adopt and monitor an annual budget to further the association's operations and priorities
- Ensure effective operation of the association by annually reviewing the performance of the executive director and ensuring accountability
- Actively support and promote all PASBO programs, services, activities, and benefits
- Actively promote engagement and participation in PASBO to benefit the association and ensure successful and effective leadership transitions
- Consistently solicit feedback from PASBO members regarding the association's programs, activities, resources, and supports and relay that information—along with identified needs of members—to PASBO
- Lead relevant PASBO committees and serve as a board liaison to designated regional chapters
- Attend and be prepared for participation in all PASBO board meetings and at Steel Eagle Leadership Institute

