

[_____] COUNTY TAX COLLECTION COMMITTEE

[Sample] TCC Notice to DCED Concerning Tax Collector Appointment

Center for Local Government Services
Community Affairs and Development
Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

Re: 2012 Earned Income Tax Collector Appointment

Dear Ladies and Gentlemen:

Act 32 § 507(a) requires each County Tax Collection Committee (TCC) by September 15, 2010 to appoint a tax collector to collect earned income tax and possibly other taxes throughout the Tax Collection District (TCD) effective beginning July 1, 2012. Under § 507(a), the TCC must notify DCED of the name, address, and telephone number of the appointed tax collector within 10 days of the appointment. Our appointed tax collector's name and contact information is as follows:

Name: _____

Address: _____

City & State: _____

Phone: _____

The specific taxes our tax collector will collect for each taxing authority within the TCD and the dates on which our collector will begin collecting these taxes are listed in Exhibit A-1 attached to this notice.

Date: _____

Sincerely,

TCC Secretary
[telephone number]
[e-mail address]
[mailing address]

