

Planning for Your Trip to the Sweetest Place on Earth

*The PASBO 55th Annual Conference and Exhibits is almost here.
Over the weekend you may want to refer to this short list of reminders and information to
make your preparation easier.*



DON'T FORGET...

- ✓ **Your badge and your tickets.** For all those who pre-registered by February 22 we sent your badge and meal tickets to the address on your registration form. If you bring them with you, your registration process will be easy and quick. You will need to check in at registration with your name badge to have it scanned and to pick up your badge holder. Scanning your badge is necessary for your professional registration credits among other things.
- ✓ **General registration is located in the Chocolate Lobby of the Convention Center.** If you are not pre-registered you can register on-site at this location. If you are pre-registered and have your badge, you get it scanned at the General Registration Desk and pick up your badge holder.
- ✓ **New or “gently worn” shoes** to support our Soles4Souls campaign. This campaign is an easy way to help our social responsibility initiative. Haiti and other countries will benefit from your “soles.” You can also help with a contribution to Soles4Souls at their booth which will be located across from the exhibitor registration desk.
- ✓ **Business casual clothes for the Thursday evening and Friday.** Conference dress is business for Tuesday, Wednesday and Thursday. Our new Celebration! event on Thursday evening will be more casual and Friday is get-a-way day so be comfortable.
- ✓ **You can Ning the 55th Annual Conference.** We have created a new Ning site to bring you updates, changes and yes even conference blog posts. Go to: <http://pasboconference.ning.com/>
- ✓ **Business cards** for the sold-out exhibit areas.
- ✓ **New program format gives you more seminar options.** Friday morning gives you two rounds of seminar offerings before the Second General Session. Consult your Schedule-At-A-Glance to review the other changes at: <http://www.pasbo.org/conference/ScheduleAtAGlance.pdf>
- ✓ **Super Session kicks off the Conference program on Tuesday.** Don't miss this important expanded session on the retirement crisis which begins at 4 p.m. March 9. PSERS Executive Director Jeff Clay will join PASBO Past Presidents Chuck Peterson and Tim Shrom on this critical school finance issue.
- ✓ **Get this address in your Garmin.** The Hershey Lodge is located at 325 University Drive, Hershey, PA 17033. You can also get directions at: <http://www.hersheyloodge.com/location/index.php>
- ✓ **Call the PASBO Registration desk at the Hershey Lodge beginning Tuesday, March 9.** The PASBO office will not be open on Monday, March 8 through Monday, March 15. If you need to contact staff members after this Friday, please call the Hershey Lodge.
- ✓ **You must cancel your hotel room at least 48 hours in advance of your reservation for a refund.** The Hershey Lodge phone number is 717-533-3311. You can call the Hotel Hershey at 717-533-2171.
- ✓ **HAVE A SAFE TRIP.** See you in Hershey!