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500 Cost Reduction Strategies for Local Education Agencies

A Product of the PASBO Benchmarking Committee
Originally drafted by Robert Schoch, PRSBA
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The full PowerPoint can be found on the PASBO Electronic Resource Center (ERC) by going to:

<http://www.pasboerc.org>

and then *clicking* on Search Documents and then *clicking* on Search Categories and Type. On the dropdown menu for Select Category, select Budgeting; and on the dropdown menu for Select information Type, select Benchmarks/Good Ideas. The PowerPoint is titled: **500 Cost Reduction Strategies for Local Education Agencies**.

Cost Reduction Can Take Many Forms: Expenditure Reduction; Program Elimination; Reduction in Service Level; Deferral of Planned Expenditures or Elimination of Discretionary Purchases; Efficiency (Time & Cost Savings); Future Cost Avoidance; and Revenue Enhancement From Existing or New Sources.

The PowerPoint is divided into the following areas:

Administration
Alternative Education
Athletics
Banking
Benefits
Bids/RFPs
Budgeting
Calendar
Community
School Consolidation
Contracted Services
Copying
Cost Analysis
Debt Service
Drivers Ed
Educational Foundations
Energy – Awareness
Energy – Building Envelope
Energy – Control Systems
Energy—Green Schools
Energy – HVAC
Energy – Lighting
Energy – Procurement
Energy Star Programs
Energy – Transportation
Energy – Utility Costs
Energy – Water
Equipment
Extracurricular
Facilities Benchmarking and Data Management

Facilities Capital Improvement and Construction
Facilities Environmental Safety
Facilities Grounds Management
Facilities Maintenance and Management
Facilities Staff Management
Finance
Food Service
Grants
Healthcare
Instruction
Insurance
Intergovernmental Cooperation
Intermediate Unit Services
Intranet
Investment
Joint Purchasing
Legal
Library
Negotiations
Other
Overtime
Paperwork
Payroll
Personnel Administration
Postage
Printing
Procedures
Pupil Health
Purchasing
Recovery Plans
Revenue
Safety
Salaries
Special Education
Staff Utilization
Substitutes
Tax Collection
Technology
Telephone
Textbooks
Transportation
Travel
User Fees
Vandalism
Vocational Education
Volunteers
How to Drive Significant Savings
Other Sources for Cost Reduction Strategies
Best Practices Help Keep District Costs Low
Other Factors That Can Help Districts
Conclusions

About the PA Association of School Business Officials For additional information go to:
www.pasbo.org