



# Pennsylvania Association of School Business Officials

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Date: December 9, 2009

To: Act 32 Tax Collection Committee Officers

From: Jay Himes, CAE  
Executive Director

Subject: Comprehensive Act 32 Tax Collection Agreement

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As you are aware, PASBO has made a significant organizational investment in providing you with resources, tools, planning assistance and legal expertise to successfully implement Act 32. We made this commitment for several reasons. We know you have a myriad of increasingly complex responsibilities and giving you Act 32 implementation responsibilities just increased your workload. We wanted to provide you assistance to help make the Act 32 responsibilities more manageable. In addition, our strategic plan mission is to develop leaders in school operations and we wanted to position PASBO members to lead the implementation process.

Having prepared dozens of resources, tools and planning assistance we are continuing to make available legal expertise. However, in this phase we can no longer afford to provide Act 32 assistance to you without charge. We are however providing you with the benefits of shared legal expenses.

Tax collection committees formed pursuant to Act 32 of 2008 will benefit from PASBO's Act 32 Comprehensive Tax Collection Agreement (with options and explanatory notes) prepared by Clarence Kegel, Esq. and Jason Confair, Esq. of Kegel, Kelin, Almy and Grimm, LLP in consultation with PASBO's Act 32 Task Force. This is a "one of a kind" document reflecting all Act 32 required provisions and important protections needed for taxing authorities.

After collecting and summarizing all relevant tax facts for your tax collection committee, the agreement can be adapted to meet your TCC's needs. The agreement is intended to apply to either third party collectors or nonprofit bureaus. It can be included as part of your RFP to potential third party collectors or nonprofit bureaus.

The Comprehensive Tax Collection Agreement is ready for release and is available for purchase through PASBO's online store at <http://www.pasbo.org/pasbostore.asp>. This sample will save Tax Collection Committees and local counsel valuable time and financial resources. More than 300 hours by counsel plus many additional hours by PASBO's Act 32 Task Force members have been put into drafting this agreement.

The 37+ page Tax Collection Agreement (including options and explanatory notes) is priced at \$4,000. If the agreement is purchased by more than 25 Tax Collection Committees we will reduce the price to \$2,500. An additional reduction to \$1,500 will be made if 50 TCCs purchase the agreement. If you purchase the agreement now, we will send you a refund for the reduction in cost in recognition of the group savings. We will also provide you with updates when added to the agreement.

The agreement is copyrighted. For compliance purposes and in recognition of the cost reduction for increased TCC purchases, I strongly urge you to refrain from distributing the agreement outside of your TCC. Please contact me or Jennifer Hoover-Vogel if you have any questions.

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